

**Utah Early Childhood Outcomes
Progree Report on
Deliverables with Revised Timelines**

Resources Personnel	Lead Person(s)	Proposed Goals and Activities	Timeline	Outputs Deliverables	
		Goal #1 Develop Child Domain Outcome Indicators for Part B 619 Programs			Progress 3/24/2005
		1.1 Objective 1.1 Establish workgroups and feedback stakeholder groups			
Reading Specialist Math Specialist Diversity Specialist Title I University Partners EIRI-Diane Behl	C-Wade B-Broadbent	1.1.1 Form Part B workgroup with representation from special education, early childhood, curriculum, reading, numeracy, and cultural diversity Form Part C workgroup with representation from child development and from family-centered services.	Jan	List of Members	Kick-Off Meeting with Kathleen Hebbeler held on January 19th, 2005. 82 stakeholders participated Website--www.utahecoutcomes.org KickOff Meeting DVD (in progress) See Power Point presentations
Stakeholders: School districts EI Providers Parents Other Agencies	C-Wade	1.1.2 Form Part B and C volunteer stakeholder feedback groups. Parents will be included in both groups.	Jan	List of Members	Workgroup meeting held March 3, 2005 in Granite School District. 25 stakeholders participated. See Power Point presentation. CD and looseleaf notebook with key articles provided to stakeholders.
	B-Broadbent	1.1.3 Establish the vision of the importance of outcomes. Build consensus that outcomes are a priority.	Jan	Mission Statement	Kick off Meeting, Workgroup Meeting
Project Personnel	C-Ord B-Nink	1.1.4 Collaborate and consult with Lead Agency personnel	Ongoing	Meeting minutes, Contact Log	Email log Lead Agency personnel involved in Kick Off Meeting and Workgroup Meeting
		1.2 Review existing Outcome Indicators and associated documents			
University Partners Project Personnel	C-Wade&Maybe B-Anne Kilgore	1.2.1 Review Outcome Indicators from other states: Specifically CO, WY, CT, Delaware	Jan Feb	Brief reviews	Anne Kilgore has completed. Articles disseminated <i>Still need to review more outcome indicator systems from Part C programs.</i>
		1.2.2 Review information from nationally recognized experts regarding child development	Jan Feb	Recommendations Document	CD with key articles Key Websites linked to our website.
		1.2.3 Review existing documents from National groups such as NAEYC and DEC, Early Childhood Outcomes Center, Headstart	Jan Feb	Comparison Document	CD with key articles, Key Websites linked to our website John Funk from the Salt Lake City HeadStart Program who also is an expert in early reading is working with our group to draft outcomes and indicators for early literacy and approaches to learning.
		1.3 Develop and align Outcome Indicators			
Workgroups Stakeholders	C-Wade&Maybe B-Anne Kilgore	1.3.1 Develop Child Outcome Indicators	March-May	Domain area outcome/indicators	Made arrangements or are in the process of making arrangements with the following people to draft or synthesize outcomes/indicators for specific domains Motor Domain: Kathy Dudley (PT), Carol O'Meara (OT) (3-5) <i>Need 0-3</i> Social Emotional: Anne Kilgore, Mary Louise Hemmeter (Vanderbilt University) 0-5 Approaches Toward Learning: John Funk (Head Start) <i>May need 0-3</i> <i>Cognitive and General Knowledge: Working to make arrangements with personnel at Weber State University</i> <i>Pre-numeracy: Jolyn Raleigh and Kerrie Neu (Granite School District) Shauna Lund (Davis School District) and Sonia Woodbury (Center City Charter School) 3-5; Need 0-3 person</i> Science and Exploration: Dilek Bucholz (Weber Preschool) and Kris Stone (University of Utah); <i>Need 0-3 person</i> Literacy-John Funk (Head Start) 3-5 Language - Working to make arrangements 0-3 Reviewers and Readers: In addition to the Preschool Directors and EI Providers and all other stakeholders, nine experts have been identified to review, read, and provide feedback as the outcomes/indicators are developed.
		1.3.2 Develop Outcome Indicators for Integrated Skills including objectives for social development, motor development, exploration, science, and health/self help.	March-May	Integrated Skills and Family centered services outcome indicators	See above
Workgroups Stakeholders		1.3.3 Align Outcome Indicators with the Utah Kindergarten Core	March-May	Alignment Chart Stakeholder survey indicating satisfaction with outcomes/indicators	Not started yet.

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		1.4 Develop Measurement Design and Tools				
University Partners Workgroup Stakeholders	C-Wade&Maybe B-Anne Kilgore	1.4.1	Write Evidence Statements (ECOC)	March-May	Evidence Statements	Not started yet.
	Goetze	1.4.2	Decide on Design issues	April	Evaluation Design	Not started yet.
		1.4.3	Decide on Measurement issues--Norm Ref, Play Assessment (Delaware) IEP Goals (Iowa), CBA	April	Matrix, Description of Methodology	See above
	C-Wade&Maybe B-Anne Kilgore	1.4.4	Develop and/or obtain evaluation tools		Tools	Not started yet.
Summit Research EIRI	Althouse	1.4.5	Develop Requirements Document for obtaining, analyzing, interpreting, and reporting data. Map evaluation scores to indicators and data model.	April	Requirements Document	Not started yet.
		1.4.6	Establish infrastructure to collect, submit, store, analyze, and report the data	May	Standalone data system	Not started yet.
		1.5 Test and revise tools and Outcome Indicators				
University Partners, Workgroups, EIRI, 619 and Part C Coordinators, Pilot Test and Field Test settings and personnel Stakeholders	C-Wade&Maybe B-Anne Kilgore	1.5.1	Collect pilot test data	June	Pilot test data for 6 Part C and 6 Part B children	Not started yet.
		1.5.2	Submit, store, analyze, and report the results (Evidence statements)		Auto-Generated Reports	Not started yet.
	C-Ord B-Broadbent	1.5.3	Consider stakeholder feedback and pilot test results and make revisions on draft Outcome Indicators and evaluation tools	July	Revised Outcome Systems	Not started yet.
	C-Wade&Maybe B-Anne Kilgore	1.5.4	Collect field test data	August	Field test data	Not started yet.
		1.5.5	Submit, store, analyze, and report the results (Evidence statements)		Auto-Generated Reports	Not started yet.
	C-Ord B-Broadbent	1.5.6	Consider stakeholder feedback and field test results and make 2nd revisions on draft Outcome Indicators and evaluation tools	Sept-Oct	2nd revision of Outcome systems	Not started yet.
		1.6 Disseminate Outcome Indicators and evaluation tools and submit to USOE for approval.				Not started yet.
Workgroup 619 Coordinator	C-Wade&Maybe B-Anne Kilgore	1.6.1	Disseminate and Obtain input on draft Outcome Indicators and evaluation tools from pilot school district	June	Document Evaluation Survey	Not started yet.
		1.6.2	Disseminate and Obtain input on revised Outcome Indicators and revised evaluation tools from preschool programs statewide	October	2nd Document Evaluation Survey	Not started yet.
	C-Nink B-Ord	1.6.3	Submit Outcome Indicators and evaluation tools to Department approval process-editing, revision, quality assurance, possible board approval	November	Approval process documentation	Not started yet.
		Goal #2 Establish Program Outcome Indicators and Develop an Electronic Monitoring Validation Tool for the Part C Program, and conduct a Parent Survey to verify services and determining satisfaction (Part C and Part B)				
		2.1 Objective 2.1 Plan indicator, data collection methods, reports.				
Part C Coordinator & Staff	C-Isabella&Lubke	2.1.1	Establish Program Goals and Outcome Indicators for Part C	Jan	Program Outcome Indicators	In progress
	C-Isabella, Tong & Lubke	2.1.2	Develop BTOTS validation system requirements		Requirements Document	Margaret will accompany Patrice Isabella and the monitoring team on the Up to Three program review on April 11-12th to observe the process. BTOTS is behind schedule. We will not be able to complete this objective until this summer.
	C-Patrice&Lubke	2.1.3	Revise Compliance Determination Report format		Revised Report Format	
		2.2 Develop and test electronic data collection and reporting tool				
Part C Coordinator & Staff Summit Research	Althouse	2.2.1	Develop and test electronic validation tool	Feb	Standalone data collection and reporting program similar to UPIPs SRR	
	C-Isabella	2.2.2	Conduct file reviews in 3 EI programs	March-May	Review schedules, data files, auto-generated reports	
	Althouse	2.2.3	Revise electronic tool based on results of first implementation and analysis of report information	June July	Revised program	
		2.3 Analyze validation information				
Part C Coordinator & Staff Summit Research	C-Isabella	2.3.1	Ensure that IFSPs include family centered outcomes	March-May	Auto-Generated Reports	
		2.3.2	Validate that IFSPs document progress toward achieving child and family outcomes			
		2.3.3	Validate EC transition indicator data			
		2.3.4	Compare validation data to BTOTS Detail Report data			
		2.3.5	Determine accuracy of service delivery data in BTOTS			
		2.4 Conduct Receipt of Services Parent Survey				

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EIRI	Goetze	2.3.1	Develop a Parent Survey to collect information on receipt of services for Part B and Part C	July	Parent Teacher Telephone or Mail Survey	
	Perheim	2.3.2	Implement Parent Survey	August Sept	Completed surveys	
	Goetze&Perheim	2.3.3	Analyze and report results from Parent Survey	October	Survey results	
		Goal #3	Establish and test a system to track children as they transition from Part C to Part B and to evaluate Part B 619 Child Find efforts			
		3.1	Determine data needed and develop data sharing and confidentiality agreements			
USOE&UDOH Compliance Specialists	Lubke,Ord, Nink	3.1.1	Finalize data elements needed to track Early Childhood students and where those data elements can be located	Jan	List of data elements and plan for where to get them	BTOTs is behind schedule. Margaret met twice with Patrice Isabela to discuss this goal. We will work on this goal this summer. We are in the process of determining states who are sharing data between programs.
Karl Wilson, 619 Coordinator, CHARM Program Management Team, UDOH USOE attorneys,		3.1.2	Work out data sharing and confidentiality agreements including addressing FERPA requirements between Part B and Part C. Obtain consent for data sharing from parents at exit, tracking and monitoring, and deactivation points in Part C.	Jan-Mar	Data Sharing Agreements, Confidentiality Agreements, Parent Consent Forms	We will obtain sample data sharing agreements from states that are sharing data between Part B and C programs. Met with Patrice Isabella and Christine Perfilli on March 22nd to discuss FERPA issues as it pertains to sharing data.
		3.1.3	Work out data sharing and confidentiality agreements including FERPA requirements to use CHARM to access locator information about children			
		3.1.4	Update Interagency Agreement, if necessary, to track all children evaluated and or served in Part C.		Updated Interagency Agreement	
		3.2	Track children and document reasons for and type of services or lack of services.			
CHARM System SCRAM System BTOTS System	Lubke&Tong	3.2.1	Use CHARM to locate child history at DOH and in one pilot school district	April-June	CHARM queries for locator & historical information	
	Lubke&Nink, Drysdale	3.2.2	Document the reasons why children who were served in Part C, and who were potentially eligible for Part B but were not evaluated or not found eligible for the Part B 619 program		Reasons for not being evaluated	
		3.2.3	Determine whether children who exited Part C in the past 6 years and who were not deceased, were later served in Part C, Part B 619, or Part B school age program		BTOTs reports, USOE SCRAM student lists	
		3.2.4	Determine whether children who were placed on Tracking and Monitoring in Part C in the past 6 years and who were not deceased, were later served in Part C, Part B 619, or Part B school age program			
		3.2.5	Determine whether children who were deactivated in Part C in the past 6 years and who were not deceased, were later served in Part C, Part B 619, or Part B school age program			
		3.2.6	Determine if children with disabilities, not served in Part C, are served in 619 programs by their 3rd birthday		Comparison Report	
		3.3	Upgrade UPIPs and reports to collect all required EC Transition data			
Summit Research USOE Compliance Specialist	Althouse	3.3.1	Upgrade UPIPs and reports to collect EC Transition data	July	Upgraded Software Program	
	Lubke	3.3.2	Conduct file reviews for 25 Part B students	Sept-Oct	List of EC students whose files were reviewed, data file	
		Goal #4	Adminstrate, Coordinate, Communicate, Disseminate			
		4.1	Administrate, Coordinate, Communicate, Disseminate-Ongoinc			
Project Program Management Team	Lubke&Althouse	4.1.1	Track and Evaluate project progress	Ongoing	Meeting Minutes, Activity milestones, evaluation data, completion dates	
		4.1.2	Inform public		Information releases	
	Killoran & Drysdale	4.1.3	Evaluate Project		See Evaluation Plan Section	
	Lubke & Althouse	4.1.4	Disseminate results		Articles, Project progress reports & presentations	Presentations are on website. Have presented to Kick Off Meeting, Interagency Coordinating Council, Utah Special Education Advisory Panel, Workgroup